



Mission Statement: To raise up our children as World Changers who thrive in spreading the love of God.

Children's Ministry Volunteer Positions

Title: Check-In Leader

Goal: Check the children into their classroom quickly and effectively.

Importance: Check-In Leader is one of the first two faces that church attendees see, not just children's ministry. You are literally the face of our church. If you are full of peace and effective at your position you will receive trust from the parents, which in turn gets our World Changers coming more often to be equipped.

Tasks:

- Arrive 15 minutes before check-in is scheduled to begin.
- Make sure all that is needed is prepped and ready for check-in.
- Check-in each child into their appropriate classroom.
- Greet all who walk by when not engaged with check-in.
- Shut down all equipment and prep the table for pick up.

Skills:

- People Person
- Good with Electronics
- Peaceful Disposition
- Warm Smile

Setting: Outside at the check-in table in front of the main door. World Changers Tee-shirt should be worn when volunteering unless it is cold, and you will be wearing a coat buttoned up the entire time.

Schedule & Commitment: You will be scheduled one week each month unless given special permission to volunteer more frequently. You will be serving 45 minutes per volunteer day. If are unable to volunteer on the day you are scheduled, please switch with a fellow volunteer who has the same volunteer position and notify the Children's Director.

Training & Supervision: The Children's Director or a current Check-In Leader Volunteer will walk you through your daily tasks and answer any questions that you have. You will shadow a current Check-In Leader for one day. If you feel that more training is needed, you are welcome to shadow until feeling confident in your position. Should you have a question, or a situation arises, contact the Director or the Assistant Director if Director is out of town.

Screening: Must be age 18 or older and fill out a Children's Ministry Application.